



The Staffroom by K2 Audiovisual Pty Ltd
Unit 6, 7 Yampi Way, Willetton WA 6155



P: 08 9466 2508
F: 08 6315 2647



info@thestaffroom.net.au
www.thestaffroom.net.au

SECTION 1 - WHAT DO WE DO WITH YOUR INFORMATION?

When you sign up to our site, as part of the discussion forum process, we collect the personal information you give us such as your name and email address.

When you browse our site, we also automatically receive your computer's internet protocol (IP) address in order to provide us with information that helps us learn about your browser and operating system.

Email marketing (if applicable): With your permission, we may send you emails about our site, new lessons and other updates.

SECTION 2 - CONSENT

How do you get my consent?

If we ask for your personal information for a marketing reason, we will either ask you directly for your expressed consent, or provide you with an opportunity to say no.

How do I withdraw my consent?

If after you opt-in, you change your mind, you may withdraw your consent for us to contact you, for the continued collection, use or disclosure of your information, at anytime, by contacting us at info@thestaffroom.net.au or mailing us at: The Staffroom Unit 6, 7 Yampi Way, Willetton, WA, 6155, Australia

SECTION 3 - DISCLOSURE

We may disclose your personal information if we are required by law to do so or if you violate our Terms of Service.

SECTION 4 - WIX

Our site is hosted on Wix. They provide us with the online forum platform that allows us to share our products and services to you.

Your data is stored through Wix's data storage, databases and the general Wix application. They store your data on a secure server behind a firewall.

SECTION 5 - THIRD-PARTY SERVICES

In general, the third-party providers used by us will only collect, use and disclose your information to the extent necessary to allow them to perform the services they provide to us.

However, certain third-party service providers, such as payment gateways and other payment transaction processors, have their own privacy policies in respect to the information we are required to provide to them for your purchase-related transactions.

For these providers, we recommend that you read their privacy policies so you can understand the manner in which your personal information will be handled by these providers.

In particular, remember that certain providers may be located in or have facilities that are located in a different jurisdiction than either you or us. So if you elect to proceed with a transaction that involves the services of a third-party service provider, then your information may become subject to the laws of the jurisdiction(s) in which that service provider or its facilities are located.

As an example, if you are located in Australia and your transaction is processed by a payment gateway located in the United States, then your personal information used in completing that transaction may be subject to disclosure under United States legislation, including the Patriot Act.

Once you leave our site or are redirected to a third-party website or application, you are no longer governed by this Privacy Policy or our website's Terms of Service.

Links

When you click on links on our website, they may direct you away from our site. We are not responsible for the privacy practices of other sites and encourage you to read their privacy statements.



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SECTION 6 - SECURITY

To protect your personal information, we take reasonable precautions and follow industry best practices to make sure it is not inappropriately lost, misused, accessed, disclosed, altered or destroyed.

Cookies

Here is a list of cookies that we use. We've listed them here so you can choose if you want to opt-out of cookies or not.

`_session_id`, unique token, sessional, Allows Wix to store information about your session (referrer, landing page, etc).

`_wix_visit`, no data held, Persistent for 30 minutes from the last visit, Used by our website provider's internal stats tracker to record the number of visits

`_wix_uniq`, no data held, expires midnight (relative to the visitor) of the next day, Counts the number of visits to a site by a single customer.

`cart`, unique token, persistent for 2 weeks, Stores information about the contents of your cart.

`_secure_session_id`, unique token, sessional

`storefront_digest`, unique token, indefinite If the site has a password, this is used to determine if the current visitor has access.

SECTION 7 - AGE OF CONSENT

By using this site, you represent that you are at least the age of majority in your state or province of residence, or that you are the age of majority in your state or province of residence and you have given us your consent to allow any of your minor dependents to use this site.

SECTION 8 - CHANGES TO THIS PRIVACY POLICY

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

If our site is acquired or merged with another company, your information may be transferred to the new owners so that we may continue to share our services to you.

QUESTIONS AND CONTACT INFORMATION

If you would like to: access, correct, amend or delete any personal information we have about you, register a complaint, or simply want more information contact our Privacy Compliance Officer at info@thestaffroom.net.au or by mail at The Staffroom

[Re: Privacy Compliance Officer]

[Unit 6, 7 Yampi Way, Willetton, WA, 6155, Australia]